

Education

Universtity of Massachusetts Amhurst
Isenburg School of Management
121 Presidents Drive Amhurst, MA

Associates Degreee Business Management
2005

Northshore Community College
1 Ferncroft Road Danvers, MA

2000 - 2001

Areas of Study

Psycology
Business Development
Public Relations
Statistics

Relevant Experience

Aexelis Semiconductor
800 Cherry Hill Drive

Beverly, MA
December 2004 – 2005

Assistant to the Human Resources Director

- Assisted Director witht the development and implementation of HR policies
- Internship through Universtity of Massachusetts

National Technical Systems
533 Main Street

Acton, MA
September 2005 - 2007

Human Resources Administrator

- Handled all aspects of HR duties including new hire and healthcare package development

Additional Experience

Putnam Pantry
Danvers, MA
Cashier, February 1999 – December 2001